

Volunteer Information Pack

We want you to be part of the biggest north east event this Summer!



Why should I join the team?

Light the North offers individuals, community groups and businesses a massive platform to showcase your skills and values to the local community and visitors to the north east.

Where are volunteers needed?

Light the North will take place across Aberdeen City, Aberdeenshire, Moray, Orkney and Shetland and so we need our volunteers in each of these areas as well.



What training will I receive?

Light the North volunteers will be invited along to a training session to provide you with more insight into the trail, health and safety briefing, a briefing about your role as well as learning more about Clan Cancer Support. You will also receive a Light the North Volunteer T-Shirt and an information pack.

(Please note this may be a virtual get together)

What happens once I note my interest?

The Light the North team will be in touch with you to tell you more about the role as well as the times and dates that we are looking for volunteers to help.

If you have a one-off few hours to spare, or can volunteer regularly we would love to have you as part of our Light the North volunteer team!

Who can I speak to about volunteering?

You can contact us on by

Email: lighthousekeeper@clancancersupport.org

Tel: 01224 647000



Here's how you can help...

Light the North Trail Ambassador

Dates and times: August – October (Fridays – Sundays, morning or afternoon shifts)

Locations: All

Locals and visitors may come specially to see the lighthouses, or simply stumble across them. Our Trail Ambassadors will be out and about, raising awareness about the trail and Clan Cancer Support.

- Engage with trail goers and act as Light the North Ambassadors.
- Circulate trail maps and fundraising information.
- Facilitate fundraising and collections.
- Help to clean and maintain the sculptures and report any damage (materials will be provided).

This role involves being outdoors and walking/standing for periods of time.



Little Lights Trail Ambassador

Dates and times: August – October (Fridays – Sundays, morning or afternoon shifts)

Locations: All

Although smaller in size, our little lights are just as important! Our Little Lights Ambassadors will be located within our Little Lights Exhibition Venues, raising awareness about the trail and Clan Cancer Support.

- Engage with trail goers and act as Light the North Ambassadors.
- Maintain the Little Lights Exhibition Venue, ensuring maps and marketing materials are displayed and available.
- Facilitate fundraising and collections.

This role involves being indoors and standing for periods of time.



Sculpture Preparation, Installation, and Removal

Dates and times: July/August and October (Various days and times).

Locations: All

Preparing the sculptures and installing them on the trail is the most critical part of Light the North. Without this, there is no trail! You'll be working alongside the Light the North Project Team and our Logistics Partner, Colin Lawson Transport, to get the sculptures to their locations and looking their best! Once the trail is over, you'll be helping to remove them from the streets ensuring their location is left spotless!

- Keeping the public safe during installation and removal.
- Assisting with installation by ensuring the surface is level and attaching information plaques.

This role involves being outdoors and walking/standing for periods of time.



Pop-Up Shop and Merchandise

Dates and times: August – October (Monday - Sunday, morning or afternoon shifts)

Location: Bon Accord Centre, Aberdeen City

Our Pop-Up Shop will be the hub of all things Light the North with merchandise for sale, trail maps and sculptures on display.

- Fulfil online merchandise orders.
- Engage with Pop-Up Shop visitors by providing information on Clan and Light the North (including sculptures, Farewell Weekend and Auction), promote and sell merchandise and encourage donations to Clan.

This role involves being indoors, standing for periods of time and some cash handling.



Farewell Weekend

Dates and times: Friday 29th October – Sunday 31st October (morning or afternoon shifts)

Location: Thainstone Centre, Inverurie (outdoors)

The Farewell Weekend sees all 50 lighthouse sculptures and 90 little lights come together for a final chance to see the sculptures. This event will see thousands of visitors and we need your help to make it extra special.

- **Ticket team:** Checking tickets and selling tickets on the day. Meet and greet attendees.
- **Event assistants:** Assisting attendees, queue and crowd management and showing attendees where things are.
- **Merchandise stall:** Selling Light the North and Clan merchandise.

These roles involve being outdoors, standing/walking for periods of time and some cash handling may also be required.

Auction

Dates and times: Monday 1st November, morning or afternoon for set-up, evening for the event.

Location: Thainstone Centre, Inverurie (indoors)

The Auction is the Grand Finale of Light the North where all 50 lighthouse sculptures will go to auction to raise funds for Clan Cancer Support. This will be an exciting night and is an opportunity not to be missed!

- **Set-up and deconstruction:** Assisting with the set-up and removal of all event items in the venue.
- **Registration:** Greeting guests when they arrive and registering them to bid.
- **Auction Runners:** Greeting the successful bidder to confirm their bid, their details and inform them how to pay.

These roles involve being indoors and standing for a period of time.



Volunteer Interest Form

To note your interest in becoming a volunteer, please complete this form and return by:

Email: lighthousekeeper@clancancersupport.org

Post: Lighthouse Keeper, Clan House, 120 Westburn Road, Aberdeen, AB25 2QA

First Name: _____

Surname: _____

Email address: _____

Mobile number: _____

Home address and
postcode: _____

Emergency contact name: _____

Emergency contact number: _____

Please select all the locations you would like to volunteer within:

- Aberdeen City
- Stonehaven
- Banchory
- Inverurie
- Peterhead
- Fraserburgh
- Elgin
- Kirkwall (Orkney)
- Lerwick (Shetland)

Please select all the roles you would like to volunteer for:

- Light the North Trail Ambassador
- Little Lights Trail Ambassador
- Installation, maintenance and removal
- Pop-Up Shop and merchandise
- Farewell Weekend
- Auction

Your Data: At Clan Cancer Support we are committed to protecting your personal information and not to do anything with your information you wouldn't reasonably expect. Your data will be used to inform you about this event. Your name and mobile number will be given to relevant event management to ensure the safe and smooth running of this event and will only be used for the purpose of this event. Subsequently, your data will be added onto Clan's database system to inform you about the same event the following year. Please see our Privacy Policy for further information at www.clancancersupport.org/privacy-notice

I agree